

**Newaygo County Mental Health  
Minutes of the Regular Meeting  
February 13, 2025  
10:00 a.m.**

**Call to Order/Welcome/Prayer**

The regular monthly meeting of the Board of Directors of Newaygo County Mental Health was called to order by Chair DeLaat at 10:00 a.m. on Thursday, February 13, 2025 in the Board Conference Room.

Member Taube opened the meeting with prayer.

**Roll Call**

Members Present: Kathy Broome, Ken DeLaat, Catherine Kellerman, Todd Koopmans, Wayne Mast, Michelle Petz, Tonya Prewitt, Lori Schultz (Zoom), Helen Taube and Sue Twing

Members Excused: Sarah Boluyt, Bryan Kolk

Others Present: Carol Mills, CEO; Jeff Labun, Chief Operating Officer; Denise Russo-Starback, Director of Clinical Services; Shannon Woodside, recording secretary

**Communications from the Public**

No communication from the public.

**Approval of Agenda**

**Motion** by Member Koopmans, supported by Member Broome, to amend the agenda to add 8.4.2 Recipient Rights Advisory Committee Membership Application. No discussion; motion carried unanimously.

**Approval of Regular Minutes**

**Motion** by Member Mast, supported by Member Twing, to approve the minutes of the Regular Board meeting of January 9, 2025 as presented. No discussion; motion carried unanimously.

**Directors Update**

Reviewed Director Mills written report with questions addressed.

**Executive Committee**

*Appoint Mid-State Health Network Board of Directors Delegate*

The Board of Director's tabled this until the March board meeting.

*CMHA Boardworks Certificate*

Member DeLaat presented Member Broome a certificate of completion of CMHA Boardworks.

**Finance**

Check Register, Cash Statement, Budget to Actual, Medicaid Revenues and Paid Eligibles were reviewed with inquiries addressed by Jeff Labun, Chief Operating Officer.

**Policy Committee**

Meeting scheduled for March 10, 2025 at 10:00 a.m.

**Recipient Rights**

Reviewed minutes of February 10, 2025.

*Recipient Rights Advisory Committee Membership Application*

**Motion** by Member Koopmans, supported by Member Twing, to approve Recipient Rights Advisory Committee Membership Application. Discussion took place; motion carried unanimously.

Next meeting is May 12, 2025 at 10:00 a.m.

**Client Advisory Committee (CAC)**

The January 23, 2025 meeting was cancelled due to the weather.

Next meeting is March 27, 2025 at 12:30 p.m. Lunch will be at 12:00 p.m.

**Promotion & Education Committee**

Meeting scheduled for April 7, 2025 at 10:00 a.m.

**Mid-State Health Network (MSHN)**

Member Twing will be stepping down from MSHN's Board of Director's. The next meeting is in May 2025.

**Community Mental Health Association (CMHA)**

Member Kellerman reported on the following:


- DEI
- Begin negotiations with Alan Bolter to be successor of Bob Sheehan
- Chris Ward is retiring and is training her replacements
- Contracted with Felicia Brabec, former Michigan State Representative, to be a consultant for the next two years
- PAC donations

**Communications from the Public**

Member Delaat shared that the CMHA Winter conference had great workshops and speaker at the luncheon.

**Adjournment**

**Motion** by Member Mast, supported by Member Koopmans, to adjourn the meeting at 11:45 a.m. No discussion; motion carried unanimously.

  
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Ken DeLaat, Chair

  
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Kathy Broome, Secretary